



**Tues, Dec 2, 2025**

**6:00-8:00PM**

**Hybrid Meeting**

**WSU Classroom (97 Oak Bay Rd)**

**Zoom link: <https://wsu.zoom.us/j/6372590166?omn=93225841568>**

**Officers/  
Executive Committee:**

Betsy Carlson, Chair  
Emily Buckner, Vice Chair  
Jeff Taylor, NWSC Rep  
Sarah Fisken, NWSC Alt

**MRC Members:**

Janette Mestre, District 1  
Timothy Behrenfeld, District 1  
    *District 1 Alt - Vacant*  
Brenda Johnson, District 2  
Jeff Taylor, District 2  
Frank Handler, District 2 Alt  
Sarah Fisken, District 3  
    *District 3 - Vacant*  
Tim Cross, District 3 Alt  
Betsy Carlson, Envir/Conserv  
Bryan DeCaterina, Env/Cons Alt  
    Carol Hasse, Port of PT  
    Gordon King, Commercial  
Emily Buckner, Marine Science  
Jon Waggoner, Marine Science Alt  
    Heidi Eisenhour, BoCC  
Troy McKelvey, Recreation  
Roy Clark, Recreation Alt  
    Steve King, City of PT  
Neil Harrington, Tribal Rep  
    *Local Youth - Vacant*

**Staff:**

Katie Kowal, MRC Coordinator  
    Water Resources Program  
    Coordinator  
c/o WSU Jefferson Extension  
    121 Oak Bay Rd  
    Port Hadlock, WA 98339  
    [www.jeffersonmrc.org](http://www.jeffersonmrc.org)  
    [jeff.co.mrc@gmail.com](mailto:jeff.co.mrc@gmail.com)

    Tonya Cole  
    MRC Meeting Recorder

**MEETING AGENDA**

- 6:00** Call to Order, Mission & Introductions
- 6:05** Amendments to/Approval of Agenda  
Amendments to/Approval of November 2025 Minutes
- 6:08** Public Comment
- 6:10** **Recent Meeting Reports & Issue Updates**
  - NWSC Conference Nov. 7-8 (Group)
- 6:20** **Administrative Updates**
  - Volunteer hours due Dec. 22
  - 2026 Annual Workplan
  - E+O and RG Project Summary Reports due Dec. 12
  - WSU Classroom space update
- 6:27** **Vote: Remove Robert's Rules of Order and Secret Ballot from MRC Bylaws**
- 6:35** **Discussion: Letter of Support**  
Dabob Bay Natural Area Trust Land Transfer
- 6:45** **Grant Project Updates**
  - Forage Fish (Dabob, Quilcene Marina – Sarah)
  - Olympia Oysters (Neil)
  - Bull Kelp Monitoring (Emily)
  - Eelgrass Buoys (Troy)
  - Rain Gardens (Janette)
  - Education and Outreach (Brenda)
- 7:05** **Other MRC Project Updates**
  - Shoreline Landowner Outreach (Sarah)
  - Satellite Imagery (Jeff)
  - Storm Surge (Jeff)
  - ROV Crab Pots (Tim)
- 7:15** **Ballot Vote: Chair, Vice Chair, NWSC Rep, NWSC Rep Alt**
- 7:30** **Break/Vote Tally**
- 7:40** **Share out vote results**
- 7:45** Public Comment
- 7:47** Call for Future Agenda Topics/Speakers
- 7:50** MRC Member Roundtable/Announcements
- 7:55** Adjourn

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**MRC Bylaws on election of officers:**

**3.2.** Nominations of officers, the NWSC representative and NWSC alternate are from the floor and, *where more than one nomination to an office is received, voting will be by secret ballot.* Election of any officer, NWSC representative and alternate *requires a majority of a quorum of the December meeting of the MRC or whenever the vote is held.*

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## Upcoming Meetings & Events:

December 5, 10am-12pm – NWSC Monthly Meeting ([Meeting details here](#))

Dec 8, 4pm-6pm – [Shore Friendly Workshop](#) (Jefferson County Library Humphrey Room  
620 Cedar Ave, Port Hadlock, WA 98339)

December 16, 8:30am-9:30am – MRC Executive Committee Meeting

January 6, 6pm-8pm – Hybrid MRC monthly meeting at WSU Classroom (97 Oak Bay Rd)

2nd Wednesdays at 1pm and 4th Wednesdays at 5:30pm – Port of PT [Meetings](#)

Mondays, 9am – Jefferson County BoCC [Meetings](#)

Fridays, 12pm – [BoCC on KPTZ \(91.9\)](#)

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## Ongoing projects in Jeff. Co:

- [Pleasant Harbor MPR](#)
- [City of PT SMP update](#)
- [Jefferson County SMP update](#)
- [PT sewer outfall](#) (not up to date)
- Port of PT sea level rise mitigation project
- [Duckabush Estuary Restoration Project](#)

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## 2025 Monthly Meeting Dates

Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
7	4	4	1	6	3		5	2	7	4	2

## 2026 Monthly Meeting Dates

Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
6	3	3	7	5	2		4	1	6	3	1

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## *About the MRC*

*The Jefferson Marine Resources Committee is an advisory group to the Board of County Commissioners and part of the regional Northwest Straits Marine Conservation Initiative. Members are citizen volunteers committed to protecting and restoring our local marine habitats.*

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## Jefferson MRC – Voting Protocol for MRC Meetings (Following OPMA, led by Chair)

1. Public comment prior to discussion (new rule as of 2022)
2. MRC Discussion
  - Name open positions and address any questions on roles/responsibilities
  - Call for nominations from the floor
    - Members can nominate either themselves or other members
  - Call for a motion to approve the slate of nominations (1<sup>st</sup>, 2<sup>nd</sup>)
  - If seconded, call for a vote using one of the methods described below
  - If not seconded, resume discussion until ready for a second call for a motion
3. MRC Vote on slate of nominations
  - a. By Ballot
    - i. (2) individuals must be designated to count paper ballots
    - ii. Paper ballots will be distributed to all voting members
    - iii. Voting members write their name on their ballot
    - iv. Voting members write in their choice for each open position
    - v. Voting members fold papers in half and hand to a ballot counter
    - vi. After all voting members have voted, a break is called, and ballots are counted in an open area accessible to all members/the public
      - 1. Anyone may ask to see the ballots/tallies at any time
    - vii. After both ballot counters have finished and their results are in agreement, results are handed to Chair
    - viii. Chair resumes meeting, and shares winning nominations for all positions
    - ix. Paper ballots and tally sheets are given to Coordinator to record dissent in the minutes and for record keeping
  - b. By Consensus
    - i. Raised hands for all in favor/opposed, dissent recorded in Minutes
    - ii. By voice for all in favor/opposed, dissent recorded in Minutes
  - c. For all votes:
    - Silence gives consent in any vote; a dissenting vote must be clearly demonstrated
    - A majority of members decides a motion if consensus cannot be reached (MRC Bylaws 7.1)

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### MRC Bylaws on election of officers:

**3.2.** Nominations of officers, the NWSC representative and NWSC alternate are from the floor and, *where more than one nomination to an office is received, voting will be by secret ballot.* Election of any officer, NWSC representative and alternate *requires a majority of a quorum* of the December meeting of the MRC or whenever the vote is held.

**Vote: Remove Robert's Rules of Order and Secret Ballot from MRC Bylaws, Page 1**

**Why do we need to remove these?**

- Robert's Rules of Order: The MRC does not strictly follow Robert's Rules of Order during MRC meetings
- Secret Ballot: Voting by "secret ballot," aka a ballot vote held in secret/without public witness, is against the rules of the OPMA (MRC Bylaws 5.5)

**Replacement language for bylaws:**

- Robert's Rules of Order:

Current language	Replacement Language
<p>13.1 Parliamentary Procedure</p> <p>13.1 <b>Robert's Rules of Order shall govern matters of procedure</b>, except as otherwise provided in these rules or in Washington State law.</p>	<p>13.1 Parliamentary Procedure</p> <p>Robert's Rules of Order will be used as a general reference to support orderly and fair meetings, but the committee shall not be obligated to follow them strictly, except as otherwise provided in these rules or in Washington State law.</p>

- Secret Ballot:

Current language	Replacement Language
<p>3. Officers - Election of Officers – Succession</p> <p>3.2 Nominations of officers, the NWSC representative and NWSC alternate are from the floor and, where more than one nomination to an office is received, <b>voting will be by secret ballot</b>. Election of any officer, NWSC representative and alternate requires a majority of a quorum of the December meeting of the MRC or whenever the vote is held.</p>	<p>3. Officers - Election of Officers – Succession</p> <p>3.2 Nominations of officers, the NWSC representative and NWSC alternate are from the floor and, where more than one nomination to an office is received, <b>voting will be by open ballot</b>. Election of any officer, NWSC representative and alternate requires a majority of a quorum of the December meeting of the MRC or whenever the vote is held.</p>

**Vote: Remove Robert's Rules of Order and Secret Ballot from MRC Bylaws, Page 2**

**Two separate motions need to be made:**

- 1) I move to send a recommendation to the BOCC that the MRC amend its bylaws to remove Robert's Rules of Order as the committee's binding parliamentary authority. Robert's Rules may still be consulted as a general reference to support orderly and fair meetings, but the committee shall not be obligated to follow them strictly.

and

- 2) I move to send a recommendation to the BOCC that the MRC amend its bylaws to remove the 'secret ballot' voting procedure for electing MRC officers, and replace it with an 'open ballot' voting procedure.

**MRC Bylaws Quorum – Voting procedure**

**7. Quorum - Voting**

- 7.1. The decision-making approach of the MRC will be by consensus. If consensus cannot be reached, the MRC will recognize a simple majority vote. Any dissenting opinions will be recorded and included in the meeting summary.
- 7.2. A simple majority of the total of the voting members currently appointed to the MRC constitutes a quorum for the conduct of MRC business. If all positions are filled then a quorum shall be 7 members. Voting is by voice vote, except where specified differently in these rules. Alternatively, the MRC itself may require a ballot or roll call vote. In lieu of an absent member, a member's designated alternate, if present, will be included in the quorum tally.